

Vacancy Details

Personnel Notice:	139-15
Date Announced:	11/18/2015
Closing Date:	11/28/2015
Command:	AGC (AIO)
Grade:	GS-13/14
Type:	Assistant Counsel

There is one or more anticipated vacancies for an attorney to serve as Assistant Counsel (Acquisition Integrity) in the Office of the Assistant General Counsel (Acquisition Integrity) (AGC (AI)), located at the Washington Navy Yard, Washington DC. As the head of the Department of the Navy Acquisition Integrity Office (DON AIO), the AGC (AI) is responsible for advising the General Counsel and the Secretary of the Navy on all significant acquisition fraud issues and manages, directs, and coordinates all acquisition integrity related matters to assure that the DON deters, detects, and eliminates procurement fraud, takes action against those who commit procurement fraud, protects the DON from future procurement fraud, and recovers amounts due the DON because of procurement fraud. The AGC (AI) leads an immediate office of fourteen attorneys and three support staff.

The DON AIO develops and oversees procurement fraud policies, practices, and training. In addition, AIO works closely with the Office of the Assistant Secretary of the Navy (Research, Development and Acquisition), the Office of the Assistant Secretary of the Navy (Financial Management and Comptroller), the Naval Inspector General, the Director of the Naval Criminal Investigative Service (NCIS), the Auditor General, the Department of Justice (DOJ), as well as other federal offices and agencies as appropriate. Due to the nature of DON AIO's work, this is an office of high interest and visibility to both SECNAV and the GC, and one that affords direct exposure to both the GC and Navy Secretariat.

The successful applicant will work on acquisition fraud matters with investigators; auditors; acquisition officials and program managers; coordinate civil False Claims Act matters with DOJ; supports matters in litigation; negotiate solutions to acquisition fraud issues; initiate/implement administrative remedies (e.g., suspension and debarment) against non-responsible government contractors; and prepare and give briefings at very senior levels within the DON and other federal agencies. The successful applicant will be responsible for working cases "cradle to grave," including prioritizing their case load, developing case strategy, selecting and advocating appropriate criminal/civil/administrative/contractual remedies, balancing the operational needs of the DON with the requirement to contract only with responsible contractors, and helping protect taxpayer dollars.

The successful candidate will have excellent communication, research, and briefing skills as she/he will be called upon to quickly gather and organize pertinent factual information in a fast-paced environment, and be prepared to speak to, or address in writing, complex acquisition fraud issues on short notice, often to the General Counsel or very senior clients. Strong interpersonal skills and the ability to maintain good working relationships with Command Counsels, Assistant General Counsels, senior NCIS Special Agents, senior auditors with the Naval Audit Service, Department of Defense, Department of Justice, and other Federal Agency counterparts are other critical attributes.

Candidates will be evaluated on the following: (1) depth, breadth, and quality of legal experience; (2) demonstrated excellence in both written and oral communications, and legal analysis; (3) demonstrated ability to work closely with senior civilian and military clients, and strong cross-organizational skills; (4) ability to build effective working relationships; and (5) strength of interpersonal skills. Federal litigation experience (e.g., Qui Tam, False Claims Act, etc.) will be considered a plus. Experience in Federal acquisition law and fiscal law is highly desirable.

The successful applicant must have graduated from a law school that is accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, and be admitted to practice before a state or federal court. U.S. citizenship is a requirement of the position, and the successful applicant must be able to obtain and maintain a SECRET clearance.

This position has a full performance level of GS-15. Grade and pay will be set commensurate with the successful applicant's qualifications, funding availability, and GS pay setting guidelines. To be eligible to be selected at the GS-13 level the successful candidate must have in excess of two years of recent professional relevant legal experience; to be selected at the GS-14 level, the successful candidate must have at least three and one half years of recent professional relevant legal experience. Interested attorneys are encouraged to contact Ms. Katherine Aldrich, Deputy AGC (AI) at (202) 685-7266. Applicants should submit a resume, two legal writing samples (no more than 10 pages each, if possible), their two most recent performance appraisals, if available, and the names and telephone numbers of at least three references (other than current supervisors) who may be contacted. Electronic applications are preferred and should be e-mailed to Ms. Aldrich at AIOJobs@navy.mil. Submission by mail should be via Federal Express or similar means due to problems with regular USPS mail deliveries or possible security delays in normal

mail delivery. Mailed applications should be addressed to:

Ms. Katherine M. Aldrich
Deputy Assistant General Counsel (Acquisition Integrity)
Bldg 36, Room 214
720 Kennon Street SE
Washington, DC 20374-5013

This personnel notice closes at 11:59pm EDT on November 28, 2015, and applications must be received by that date to be considered. If the successful applicant is not a current member of the DON Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for new OGC attorneys" on the Careers section of www.ogc.navy.mil.

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Applicants eligible for veterans' preference must specifically claim such eligibility in their cover letter, identify the basis for the claim, and include supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty or other supporting documentation) with their submission. Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit www.opm.gov/veterans and review the "Vets Info Guide" and the "Vets Guide." There is no formal rating system for applying veterans' preference for attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor in the attorney hiring process. Applicants who do not claim and do not provide adequate supporting documentation for veterans' preference will not receive the positive factor consideration.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Policy Statement:
https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement

Legal and Regulatory Guidance: https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance

If relocation expenses are a requirement, the applicant should state their requirement for this expense in the application package. Relocation expenses may be paid, but are not guaranteed.

THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.